

**USACE FINANCE CENTER
BIWEEKLY REPORT
PERIOD ENDING 18 JANUARY 2008**

I. UFC ISSUES:

A. We contacted Dwayne Booth, Bureau of Public Debt (BPD), regarding the possible transfer of the South Dakota Terrestrial Wildlife Habitat Restoration Trust Fund from USACE to Department of the Treasury. The Water Resources Development Act of 2007 (P.L. 110-114) attempted to move the program and reporting responsibility to BPD for the trust fund. However, there is a portion in the public law language that needs to be interpreted and clarified by Treasury/OMB before this transfer can take place. The change to the law moves the reporting and payment (disbursing) responsibility to BPD. BPD already does the investing and since USACE is the reporting agency for this program, BPD provides the UFC with statements and trial balances to add to the civil works statements. The change will result in everything associated with the fund being managed in one place - BPD. The USACE is not authorized to use this fund in its operations. The state of South Dakota can request its first withdrawal from the trust fund in October 2008, so BPD is trying to implement the change for 2nd quarter reporting.

B. CFO/Civil Reports received a request from HQUSACE to provide unbilled work-in-progress amounts to FEMA on a monthly basis. We have been providing the data on a quarterly basis. We will begin providing on a monthly basis beginning in February 2008.

C. We participated in numerous teleconferences with HQUSACE personnel, PricewaterhouseCoopers (PwC) auditors and DoDIG to discuss the Notifications of Findings and Recommendations from the 2007 audit of the civil works financial statements. We also participated in a teleconference with HQUSACE and Bureau of Public Debt personnel regarding the investment policies for the Harbor Maintenance Trust Fund.

D. On 4 Jan 08, we participated in a teleconference with DFAS Indianapolis and DFAS field sites to discuss report issues, to provide information and to have an open dialog between DFAS and its customers. Items discussed included the Defense Departmental Reporting System - Budgetary (DDRS-B) implementation, FY08 beginning balances and metric information to be provided by DFAS in the future. This was the first of these teleconferences which are going to be held monthly.

E. At the request of LTC Richard Jones, the Resident Engineer at Red River Resident Office at the USACE Vicksburg District and Reserve Soldier in 412th Engineer Command, requested assistance from USACE in training Soldiers from the 412th Engineer Command who are being deployed to Iraq. Cynthia Blevins, UFC Director, and Karen Duncan, Training Officer, provided that training to 90 Soldiers grades E-5 thru E9 and O-3 thru O-6 in Vicksburg on 8 Jan 08. The training included an intensive overview of the funding process from passage of the bills thru approval and allocation, funding controls, the Joint Acquisition Review Board (JARB) process, the various funding types, Anti-deficiency Act training and Prompt Payment Act.

F. The UFC mailed 1,742 W-2's to USACE employees on 15 Jan 08. IRS Form 1099s should be mailed the week of 22 Jan 08.

G. Two contract employees visited the USACE Finance Center on 16 Jan 08 to review the A76 Post Competition Accountability after the first year of implementation. The review included cost data tracking, quality assurance, and reporting requirements to DoD and OMB.

H. The Travel Division is processing PCS vouchers received on 2 Jan 08.

II. ACCOUNTING OPERATIONS:

A. NUMBER AND LOCATION OF ONBOARD PERSONNEL

LOCATION	ONBOARD
MILLINGTON:	206
HUNTSVILLE:	22
USACE HQ:	1
TOTAL:	229

B. DISBURSING WORKLOAD DATA

PAYMENT	CURRENT MONTH	YEAR TO DATE
	01-15 Jan	01-Oct - 15 Jan 08
CHECKS:		
CHECKS ISSUED	2911	25864
PERCENT OF TOTAL	4%	6%
DOLLAR AMOUNT	\$35,323,435	\$1,064,904,183
EFT:		
TRANSFERS MADE	22643	183937
PERCENT OF TOTAL	96%	94%
DOLLAR AMOUNT	\$322,301,347	\$7,183,523,982

*percentages adjusted for utility checks which do not have to participate in EFT

III. CEFMS:

A. We provided labor reconciliations pertaining to December 2007 transactions for submission to PwC for audit purposes.

B. We provided assistance with collecting and formalizing labor data pertaining to general overhead costs associated with Construction-in-Progress (CIP) for fiscal year 2007.

C. We are in the final stages of testing the modification of the cetaldet reports to print the electronic signature of the timekeeper when applicable.

D. We completed modifications to the receipt voucher certification screen for foreign currency vouchers. The modifications ensure that a foreign currency voucher is not certified if the database does not have enough foreign currency on hand to cover the voucher. The certification screen will stop processing a voucher if the sum of all lines or one line is greater than the foreign currency amount on hand.

E. We developed and released new CEFMS Users Manuals for Non-labor Cost Transfers and Appropriation Refunds. Further, we updated the Timekeeper Users Manual and Foreign Currency Users Manual.

F. We separated the labor cost transfer function between an originator and approver and made the following modifications:

- Added an insufficient funds edit for the originator.
- Expanded the number of digits in the name field, which had been causing errors in labor cost transfers when the name was too large.
- Made a change so that the originator of a labor cost transfer will not receive an email notification to approve that same transfer if he is also an authorized approver.
- Made a change to store the environmental hazard code in the labor cost transfer table.
- Corrected a problem with mass labor cost transfers when the user selected by fiscal year, rather than pay period.

G. We added an edit on the Defense Civilian Pay System (DCPS) password (used to transmit the payroll file to DCPS) for special characters not recognized by the UNIX machine. We also made a change so that upper and lower case passwords are accepted. These

changes were necessary when DCPS changed the configuration of their passwords to include one special character (which could be any special character), while the UNIX will only recognize specific ones. This discrepancy between the two systems caused mass confusion when the Customer Service Representatives tried to transmit their payroll. The liaison between CEFMS and DCPS asked DCPS to change their password instructions to limit the use of special characters to those allowed by the UNIX, but her request was turned down.

H. We have added a CEFMS role requirements to the IPAC report generation projects. Users at USACE activities were executing the report after the UFC had already extracted the current month's data. This second execution overwrote the data that was to be used for the IPAC Bulk File Submission. The report will now require the user to have the role 'disb_officer' and will only be executed by users at the UFC.

I. We made changes to the manpower end strength reports for both civil and military funds. Data was not being generated for the reports due to changes in other areas of CEFMS. We made changes to the parameters which allowed the program to again pass all data to the report fields.

J. We made changes to the budget labor-position worksheet (2.108.5) and corresponding operating budget (2.108). When users make changes to the budget and/or position worksheet, the date and name of the user is updated in a column and added to screens 2.108 and 2.108.5.

IV. PROBLEM REPORTS/IMBALANCES:

A. Open problem report inventory:

	<u>This Report</u>	<u>Last Report</u>
Total Problems	751	726
Priority #1 Problems	107	112

We received 169 new problem reports and completed 144 problem reports.

B. Database Imbalances on our 59 Production Activities:

<u># of Imbalances</u>	<u>This Report</u>	<u>Last Report</u>
None	58	57
One	1	0
Two	0	1
Three	0	1